

**London Borough of Brent  
Summary of Decisions taken by the Executive  
on Monday, 18 October 2010**

PRESENT: Councillor John (Chair), Councillor Butt (Vice-Chair) and Councillors Arnold, Crane, Jones, J Moher, R Moher, Powney and Thomas

ABSENT: Councillors Beswick

ALSO PRESENT: Councillors Brown

| <b>Agenda Item No</b> | <b>Item</b>   | <b>Ward(s)</b> | <b>Decision</b>  |
|-----------------------|---|----------------|--|
| 1.                    | Declarations of personal and prejudicial interests                                    |                | Councillor Thomas declared an interest in the item on the award of contract for Brent Civic Centre.  |
| 2.                    | Minutes of the previous meeting   |                | Agreed.  |
| 3.                    | Matters arising (if any)  |                | None.  |
| 4.                    | Deputations (if any)  |                | The views of petitioners were heard under item 6 below.  |
| 5.                    | Update on implementing the new policy for allocation of early years' full time places | All Wards;     | that the introduction of the new policy for allocating full time early years places be implemented from September 2012.  |
| 6.                    | Petition against reduced staffing levels at Alperton Cemetery                         | Alperton;      | i. that the contents of the petition received and the concerns of the petitioners regarding the security issues and levels of maintenance at Alperton Cemetery be noted;<br><br>ii. that the current status of security at Alperton Cemetery be noted; |

**London Borough of Brent – Summary of Decisions taken by the Executive on Monday, 18 October 2010 (continued)**

| <b>Agenda Item No</b> | <b>Item</b>                                       | <b>Ward(s)</b> | <b>Decision</b>   |
|-----------------------|---|----------------|---|
|                       |   |                | <p>iii. that the information set out in the report submitted on why the changes to the service have occurred be noted;</p> <p>iv. that no reinstatement of staffing levels at the present time be undertaken but that a further report be submitted after the new arrangements have been in operation for 6 months.</p>   |
| <b>7.</b>             | Furniture charging policy for homeless households | All Wards;     | <p>i. that the proposed changes to the schedule of charges for the removal, delivery and storage of homeless households' belongings be approved, as outlined in paragraph 3.20 of the report submitted and the exemptions policy be adopted, as outlined in paragraph 3.25 of the report;</p> <p>ii. that the schedule of charges and the exemptions policy as set out in paragraphs 3.20 and 3.25 of the report submitted be approved and implemented with effect from 29 November 2010 for all new requests for assistance and for existing goods in storage.</p> |
| <b>8.</b>             | Brent Section 75 Partnership Agreement            | All Wards;     | <p>i. that an extension of the existing partnership arrangement with Central and North West London NHS Foundation Trust be agreed for a period of 5 years from 1 January 2011;</p> <p>ii. that the existing partnership agreement with Central and North West London NHS Foundation Trust be amended to incorporate the inclusion of the mental health services for older people resources into the partnership agreement;</p>  |

**London Borough of Brent – Summary of Decisions taken by the Executive on Monday, 18 October 2010 (continued)**

| <b>Agenda Item No</b> | <b>Item</b>   | <b>Ward(s)</b> | <b>Decision</b>   |
|-----------------------|---|----------------|---|
|                       |   |                | iii. that the Director of Housing and Community Care, in consultation with the Director of Finance and Corporate Services be authorised to resolve any outstanding issues with Central and North West London Mental Health Foundation NHS Trust prior to entering into the extension period detailed in i. above.       |
| <b>9.</b>             | Award of contract for Brent Civic Centre Contractor                         | All Wards;     | i. that the design and build contract for the Civic Centre be awarded to Skanska Construction UK Limited;<br>ii. that the Assistant Director (Civic Centre) with the Director of Legal and Procurement be authorised to finalise the terms of appointment.  |
| <b>10.</b>            | 2010/11 Revenue Budget  | All Wards;     | i. that the latest budget position in 2010/11 be noted;<br>ii. that all directors ensure that spending is kept within budget and that measures are taken, in consultation with relevant Executive portfolio holders, to achieve this;<br>iii. that the virements shown in Appendix B to the report submitted be agreed. |
| <b>11.</b>            | White Paper, "Equity and Excellence: Liberating the NHS" - council response | All Wards;     | that the Council's response to the NHS White Paper, <i>Equity and Excellence – Liberating the NHS</i> , included at appendix 1 to the report submitted, be endorsed.  |
| <b>12.</b>            | Annual Complaints Report 09/10  | All Wards;     | Noted.  |

**London Borough of Brent – Summary of Decisions taken by the Executive on Monday, 18 October 2010 (continued)**

| <b>Agenda Item No</b> | <b>Item</b>   | <b>Ward(s)</b> | <b>Decision</b>  |
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| <b>13.</b>            | Authority to award contracts for banking services, card acquiring and bill payment services | All Wards;     | <p>i. that a contract for the provision of banking services be awarded for five years with an optional two year extension to National Westminster Bank Plc, to commence on 1 April 2011;</p> <p>ii. that the contract for Card Acquiring be awarded for five years three months with an option to extend for two years to National Westminster Bank Plc to commence on 2 January 2011;</p> <p>iii. that a contract for Bill Payment Services be awarded for five years with an option to extend for two years to allpay Limited to commence on 1 April 2011.</p>   |
| <b>14.</b>            | The redevelopment and leasing of the Eton Grove Nursery and Youth and Community Centre      | Queensbury;    | <p>i. that the redevelopment proposals of the existing site of the Eton Grove Nursery and Youth and Community Centre be agreed as set out in the report submitted, subject to compliance with the procedures in respect of the disposal of public open space as set out in ii. below and to the grant of planning permission and other requisite consents;</p> <p>ii. that the Director of Environment and Neighbourhood Services be authorised to commence and comply with the procedure set out in Section 123(2A) of the Local Government Act 1972 by publishing a public notice in the local newspaper on two consecutive publication dates of the Council's intention to dispose of public open space comprising the Eton Grove Nursery and Youth and Community Centre and in particular to consider any objections made to the disposal, and unless there are objections received, which in her opinion are significant, to implement the proposed</p> |

**London Borough of Brent – Summary of Decisions taken by the Executive on Monday, 18 October 2010 (continued)**

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|                       |   |                | <p>disposal;</p> <p>iii. that if such objections deemed to be significant are received then a further report be submitted to the Executive for consideration;</p> <p>iv. that the Head of Property and Asset Management be authorised to agree the necessary terms as shall be in the best financial interests of the Council for the leasing of the completed development.</p>  |
| <b>15.</b>            | Authority to appoint to a framework for leaseholder right to buy insurance and to award a call-off contract | All Wards;     | <p>i. that Acumis be appointed to the West London Alliance single-provider framework for leaseholder right to buy insurance with effect from 1 November 2010, with the framework running for a period of three years;</p> <p>ii. that Acumis be awarded a contract for the provision of insurance to Brent right to buy leaseholders for a period of three years commencing 1 November 2010;</p> <p>iii. that the observations made by leaseholders, set out in paragraph 3.20 and Appendix 3 of the report submitted in response to the leaseholder consultation notice dated 20 August 2010 regarding the proposal to award the contract to Acumis be noted.</p> |
| <b>16.</b>            | Printing Review Tender Results  | All Wards;     | that a contract for a managed print service be awarded to Xerox (UK) Limited to start on 3 January 2011 to last for a period of four years with the option to extend the contract for a further two years.   |
| <b>17.</b>            | Reference of item considered by   |                | None.  |

**London Borough of Brent – Summary of Decisions taken by the Executive on Monday, 18 October 2010 (continued)**

| <b>Agenda<br/>Item No</b> | <b>Item</b>                            | <b>Ward(s)</b> | <b>Decision</b>  |
|---------------------------|--|----------------|--|
|                           | Forward Plan Select Committee (if any) |                |  |
| <b>18.</b>                | Any Other Urgent Business              |                | None.  |
| <b>19.</b>                | Exclusion of Press and Public          |                | The press and public were excluded during consideration of appendix 2 and 3 of the report on the award of the contract for Brent Civic Centre. |